EUROPEAN COMMISSION
Directorate-General for European Civil Protection and Humanitarian Aid Operations (ECHO)

ECHO.A - Emergency Management and rescEU
A.2 - Capacities and Operational Support

Template for application to register a module, technical assistance and support team, or other response capacity in the European Civil Protection Pool (ECPP)[1]

N.B. Text in blue represents explanation on the contents expected to be filled in, and should be deleted when filling in the application.

1. **Country (-ries)** offering the module, technical assistance and support team (TAST), other response capacity and the **full name of the authority (-ies)** endorsing this offer:

   For modules, TAST or other response capacities put forward by more than one country on a rotation basis: please add confirmation of the fact that all countries involved support this application.

2. **Type of module, TAST or other response capacity**:

   For module or TAST, please refer to the titles used in Annex II of the Implementing Rules Decision; for other response capacities, please refer to the titles used in Annex III of the Implementing Rules Decision – where available

3. **Self-assessment establishing that the asset fulfils the quality requirements** established for this type of asset: for modules or TAST please fill in the table below (drawn up on the basis of the quality requirements set out in Annex II of the Implementing Rules Decision); for other response capacities please fill in the table with the relevant information for each field (i.e. tasks, capacities, main components, self-sufficiency, deployment).

   For offers put forward by more than one country (i.e. modules being available on a rotation basis), please fill in one table for each of the modules included in the arrangement.

Tasks	**Yes** / **No** (the module fulfils/does not fulfil the provisions of Annex II)	Comments/Complementary info (if any)
Capacities	**Yes** / **No** (the module fulfils/does not fulfil the provisions of Annex II)	Comments/Complementary info (if any)
Main components	**Yes** / **No** (the module fulfils/does not fulfil the provisions of Annex II)	Comments/Complementary info (if any)
Self-sufficiency	**Yes** / **No** (the module fulfils/does not fulfil the provisions of Annex II)	Comments/Complementary info (if any)
Deployment	**Yes** / **No** (the module fulfils/does not	Comments/Complementary

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[1] This application shall be submitted as attachment to a letter of commitment of the asset to the ECPP, addressed in writing DG ECHO, Rue de la Loi 86, 1049, Brussels. The application does not need to be signed, in view of the letter being signed at the appropriate level in the Participating States' administration.

	fulfil the provisions of Annex II)	info (if any)

4. **Factsheet** of the module, including technical assistance and support team, other response capacity: Please attach or copy below the CECIS factsheet filled-in, for each of the modules offered, in case of modules offered by more than one country (see CECIS for the updated templates for factsheets).

5. Confirmation of necessary arrangements put in place to ensure the **relevant authority and national contact points are continuously capable to handle without delay requests for deployment** with regard to their assets registered in the ECPP. Please confirm that these arrangements have been put into place and, to the extent possible, provide explanation on these arrangements.

   For modules offered by more than one country, it is recommended to appoint a single point of contact for the Emergency Response Coordination Centre (ERCC) and put in place arrangements allowing this single point of contact to convey the request to the module on stand-by.

6. Confirmation that all necessary measures have been taken, including the necessary financing and logistical arrangements, to ensure that the asset registered in the ECPP can be deployed immediately following an invitation to deploy by the Commission.

   Please confirm that the necessary arrangements have been put in place to finance any costs related to the deployment and operation of the asset[2], in order to allow for an availability of departure of maximum 12 hours after the acceptance of the offer – see point 8 below (for all assets concerned – if the asset is available on a rotation basis).

   A description of the measures taken with respect to logistical arrangements should also be provided. These arrangements could include: agreements with airline companies (for assets that can be transported by air) or reliance on the Commission's transport contractor / broker, ad-hoc arrangements, etc. (for all assets concerned – if the asset is available on a rotation basis).

7. **Exact duration of the pre-commitment in the ECPP** [minimum one year, maximum three years] from the moment it is certified. It should be accompanied by an official correspondence from the national CP authority to the Director General of DG ECHO.

8. Information on the **guaranteed time of availability for departure** [maximum 12 hours after the acceptance of the offer]: …

9. **The geographic location of the asset, the indicative location of mobilisation** (airport etc.), the normal geographic scope of deployment, as well as geographic restrictions, if any.

   This should be indicated for each of the modules, in case of modules put forward by more than one country on a rotation basis.

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[2] The amount of Union financial assistance for capacities pre- committed to the European Civil Protection Pool shall not exceed 75 % of the costs of operating the capacities, including transport, in the event of a disaster or imminent disaster inside or outside the Union (art. 23.2. of REGULATION 2021/836 amending the Decision 1313/2013/EU)

10. **Standard Operating Procedures of the module**, including technical assistance and support team, or other response capacity.

The SOPs of the module (available in English) should be attached to this application as such. They have to be in line with the available Modules SOPs Guidelines developed under the Union Civil Protection Mechanism (the guidelines can be downloaded from CECIS).

11. **All relevant transport handling information**, such as measures, weights, flight restrictions etc., preferred modes of transport; if relevant: access to harbours.

12. Any other **restrictions or advantages of the module, TAST or response asset** (i.e. climate related information) and **other foreseeable conditions of deployment** (i.e. type of fuel).

13. "**Experience File",** including the following:

    a) summaries of previous deployments of the module, TAST, or other response capacity – focus on recent emergencies (last 3-5 years), and provide information on the type of emergency, the mission duration, number of personnel deployed, final output;

    b) participation in the UCPM exercises or international exercises;

    c) training of key personnel (Team Leader, Deputy Team Leader, Liaison Officer) through the UCPM, UN or international relevant training;

    d) participation of key personnel in UCPM exercises or international exercises;

    e) compliance with international standards where relevant (e.g. INSARAG, WHO, IFRC etc.).

In case of modules, TAST or other response capacity, put forward by more than one country on a rotation basis, this should be indicated for each of the modules.

14. A **self-assessment of adaptation needs and associated costs**: a first indication should be given in this application of the adaptation costs and the associated timeline, according to the information available. A separate grant request will have to be made for adaptation costs, during the certification phase.

15. **All necessary contact information**.

    a) Contact person for clarification questions that the Commission may have during the preliminary check and during the certification and registration procedure.

    b) Single operational contact point (24/7) for the ERCC – to be used for communication related to specific deployments.